



Summer Village of Ma-Me-O Beach  
**ORGANIZATIONAL COUNCIL MEETING**  
Friday, July 14, 2023 at 1:30 pm  
Summer Villages Office Boardroom  
605-2<sup>nd</sup> Avenue, Ma-Me-O Beach, Alberta

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**MINUTES**

Present:

Councillors Christine Holmes, Al Hilgartner and Timothy Mahoney  
Chief Administrative Officer Sylvia Roy

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Council Members may participate in this meeting via electronic communications as per Municipal Government Act S. 199.

**A. CALL TO ORDER**

Chief Administrative Officer Sylvia Roy called the meeting to order at 1:38 p.m.

**B. OATH OF OFFICE**

All Councillors signed the Oath of Office.

**C. APPOINTMENT OF MAYOR AND DEPUTY MAYOR**

**Res. #2023-168**

Moved by Councillor Mahoney that Councillor Holmes be appointed as Mayor.

**CARRIED**

**Res. #2023-169**

Moved by Councillor Hilgartner that Councillor Mahoney be appointed as Deputy Mayor.

**CARRIED**

Mayor Holmes assumed the Chair at 1:41 p.m.

**D. APPOINTMENTS**

1. Capital Region Assessment Services Commission

**Res. #2023-170**

Moved by Deputy Mayor Mahoney that Councillor Hilgartner be appointed as representative to the Capital Region Assessment Services Commission.

**CARRIED**

2. Assessor

**Res. #2023-171**

Moved by Mayor Holmes that Grant Clark, contracted through CRASC, be appointed as Assessor for the Summer Village of Ma-Me-O Beach.

**CARRIED**

3. Auditor

**Res. #2023-172**

Moved by Mayor Holmes that Seniuik and Company of Edmonton be appointed as Auditor for the Summer Village of Ma-Me-O Beach.

**CARRIED**

4. Alliance of Pigeon Lake Municipalities

**Res. #2023-173**

Moved by Councillor Hilgartner that Deputy Mayor Mahoney represent the Summer Village of Ma-Me-O Beach on the Alliance of Pigeon Lake Municipalities.

**CARRIED**

5. Pigeon Lake Summer Villages Strategic Alliance

**Res. #2023-174**

Moved by Councillor Hilgartner that Mayor Holmes be appointed as representative of the Pigeon Lake Summer Village Strategic Alliance for the Summer Village of Ma-Me-O Beach.

**CARRIED**

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6. Joint Services Committee

**Res. #2023-175**

Moved by Deputy Mayor Mahoney that Mayor Holmes represent the Summer Village of Ma-Me-O Beach on the Joint Services Committee. **CARRIED**

7. Policing/ Regional Emergency Management Committee

**Res. #2023-176**

Moved by Deputy Mayor Mahoney that Councillor Hilgartner represent the Summer Village of Ma-Me-O Beach on the Policing/ Regional Emergency Management Committee. **CARRIED**

8. First Nations Representative

**Res. #2023-177**

Moved by Deputy Mayor Mahoney that Mayor Holmes be appointed as First Nations Representative for the Summer Village of Ma-Me-O Beach. **CARRIED**

9. Public Works

**Res. #2023-178**

Moved by Mayor Holmes that Deputy Mayor Mahoney be appointed to the Public Works Committee, and that Councillor Hilgartner as an alternate. **CARRIED**

10. Southside Wastewater Committee

**Res. #2023-179**

Moved by Councillor Hilgartner that Deputy Mayor Mahoney be appointed as representative for the Summer Village of Ma-Me-O Beach on the Pigeon Lake Southside Wastewater Committee. **CARRIED**

11. South Pigeon Lake Regional Wastewater Commission

**Res. #2023-180**

Moved by Mayor Holmes that Deputy Mayor Mahoney be appointed as representative for the Summer Village of Ma-Me-O Beach on the South Pigeon Lake Regional Wastewater Commission. **CARRIED**

12. Recreation Committee

**Res. #2023-181**

Moved by Councillor Hilgartner that Mayor Holmes be appointed as Representative to the Ma-Me-O Beach Recreation Committee, other council members as alternates. **CARRIED**

13. Yellowhead Regional Library

**Res. #2023-182**

Moved by Deputy Mayor Mahoney that Mayor Holmes be appointed as representative for the Summer Village of Ma-Me-O Beach for the Yellowhead Regional Library. **CARRIED**

14. Subdivision & Development Appeal Board

**Res. #2023-183**

Moved by Deputy Mayor Mahoney that Councillor Hilgartner sit as the member of Council for the Subdivision & Development Appeal Board and that Mayor Holmes act as the Alternate member. **CARRIED**

**Res. #2023-184**

Moved by Councillor Hilgartner that the public members of the Subdivision & Development Appeal Board come from a roster consisting of Arnold Moerth, John Slater, Bob Mieske, Gary Mielke, Stephen Jarvis, Ken Lewis, James Gillespie and Arthur Boytinck. **CARRIED**

**Res. #2023-185**

Moved by Deputy Mayor Mahoney that Sylvia Roy be appointed as the Clerk to the Subdivision & Development Appeal Board. **CARRIED**

**Res. #2023-186**

Moved by Deputy Mayor Mahoney that remuneration for Subdivision & Development Appeal Board Members be \$125 per hearing. **CARRIED**

15. Subdivision Authority

**Res. #2023-187**

Moved by Councillor Hilgartner that Municipal Planning Services of Edmonton, AB be appointed as the subdivision authority for the Summer Village of Ma-Me-O Beach.

**CARRIED**

**E. SIGNING AUTHORITY**

**Res. #2023-188**

Moved by Mayor Holmes to approve the signing authority for Sylvia Roy, Chief Administrative Officer and Jeff Riege, Chief Financial Officer and Ma-Me-O Beach Council Members Christine Holmes, Al Hilgartner and Timothy Mahoney.

**CARRIED**

**F. AUTHORIZED CONTACTS**

**Res. #2023-189**

Moved by Councillor Hilgartner that authorized contacts for the Alberta Treasury Branch bank accounts are Sylvia Roy, Chief Administrative Officer; Jeff Riege, Chief Financial Officer and Rose Mary Peel, Accounting Clerk.

**CARRIED**

**G. COUNCIL MEETING DETAILS**

**Res. #2023-190**

Moved by Deputy Mayor Mahoney that Ma-Me-O Beach Regular Council Meetings be scheduled for the second Friday of every month at 1:30p.m at the Summer Villages Office.

**CARRIED**

**H. BYLAW #359, CODE OF CONDUCT FOR COUNCIL MEMBERS**

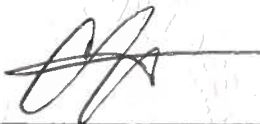
All Council Members reviewed Bylaw #152, Code of Conduct for Council Members, and signed the Code of Conduct pledge.

**I. ADJOURNMENT**

**Res. #2023-191**

Moved by Councillor Hilgartner to adjourn the meeting at 1:49 p.m.

**CARRIED**



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Christine Holmes, Mayor  
Summer Village of Ma-Me-O Beach



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Sylvia Roy, Chief Administrative Officer  
Summer Village of Ma-Me-O Beach