



Summer Village of Ma-Me-O Beach  
**REGULAR COUNCIL MEETING**  
**FRIDAY, APRIL 4, 2014 at 10:00 AM**  
 Summer Villages Office Council Chambers  
 605 – 2<sup>nd</sup> Avenue, Ma-Me-O Beach, Alberta

**MINUTES**

**Present:**

Don Fleming, Mayor  
 John Slater, Deputy Mayor  
 Peter Langelle, Councillor

Sylvia Roy, CAO

Mayor Fleming called the meeting to order at 10:00 am.

**A. ADOPTION OF AGENDA**

**Res. #14-13**

**Moved by Deputy Mayor Slater to adopt the agenda as amended.**

**CARRIED**

**B. ADOPTION OF MINUTES FROM PREVIOUS MEETING**

1. Minutes of January 12, 2013 Regular Council Meeting

**Res. #14-14**

**Moved by Councillor Langelle to adopt the Minutes of the Regular Council Meeting of January 12, 2014 as presented.**

**CARRIED**

2. Minutes of March 21, 2014 Special Council Meeting

**Res. #14-15**

**Moved by Councillor Langelle to adopt the Minutes of the Special Council Meeting of March 21, 2014 as presented.**

**CARRIED**

**C. DELEGATIONS AND VISITORS**

1. Pigeon Lake Watershed Association – Mr. Wayne Buskas

At 10:03 am Council welcomed Mr. Wayne Buskas on behalf of the Pigeon Lake Watershed Association. A note of endorsement will be sent to the PLWA with respect to the Pigeon Lake Watershed Management Plan. Ma-Me-O Beach is in favor of a cosmetic fertilizer ban, which already forms a part of Council's strategic plan. Council will examine elements of the Model Land Use Bylaw and incorporate appropriate elements into a draft land use bylaw for Ma-Me-O Beach. Ma-Me-O Beach will post a sign regarding the importance of cleaning, draining and drying boats to help eliminate the threat of aquatic invasive species.

2. Seniuk & Company – Financial Auditors

At 10:57 am Council welcomed Ms. Laura Marcato of Seniuk & Company who presented the consolidated financial statements for the Summer Village of Ma-Me-O Beach for the year ended December 31, 2013. Council thanked Ms. Marcato and she departed from Council Chambers at 11:33 am.

**D. BYLAWS AND POLICIES**

1. Bylaw #345 – The Fees and Charges Bylaw

**Res. #14-16**

**Moved by Deputy Mayor Slater to give First Reading to Bylaw #345, the Fees and Charges Bylaw, as presented.**

**CARRIED**

**Res. #14-17**

**Moved by Mayor Fleming to give Second Reading to Bylaw #345, the Fees and Charges Bylaw, as presented.**

**CARRIED**

**Res. #14-18**

Moved by Councillor Langelle to proceed to Third Reading to Bylaw #345, the Fees and Charges Bylaw, as presented.

CARRIED

**Res. #14-19**

Moved by Mayor Fleming to give Third Reading to Bylaw #345, the Fees and Charges Bylaw, as presented.

CARRIED

2. Policy #22-2010 - Family & Community Support Billing Services

**Res. #14-20**

Moved by Councillor Langelle to approve Policy #22-2010 – Family & Community Support Billing Services, as presented.

CARRIED

3. Bylaw #344, 2014 Tax Rate Bylaw

**Res. #14-21**

Moved by Councillor Langelle to give First Reading to Bylaw #344, the 2014 Tax Rate Bylaw, as presented.

CARRIED

**Res. #14-22**

Moved by Deputy Mayor Slater to give Second Reading to Bylaw #344, the 2014 Tax Rate Bylaw, as presented.

CARRIED

**Res. #14-23**

Moved by Councillor Langelle to proceed to Third Reading for Bylaw #344, the 2014 Tax Rate Bylaw, as presented.

CARRIED

**Res. #14-24**

Moved by Mayor Fleming to give Third Reading to Bylaw #344, the 2014 Tax Rate Bylaw, as presented.

CARRIED

**E. REPORTS FROM STAFF/RESOLUTIONS**

1. Follow Up Sheet

The follow up sheet was reviewed and revised.

**F. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS**

1. Regional Wastewater Project Update

The County of Wetaskiwin, as Managing Partner, and Brian Keeler, Mayor Summer Village of Norris Beach/Committee Chair and John Slater, Deputy Mayor Summer Village of Ma-Me-O Beach/Committee Vice Chair met with Honorable Wayne Drysdale, Minister of Transportation, Honorable Verlyn Olson, Minister of Agriculture and Rural Development and Honorable Diana McQueen, Minister of Energy on February 25, 2014 to discuss the funding shortfall created by the new alignment. They requested the Minister's consideration for increasing the provincial funding under the Water for Life Grant program for the completion of Phase One. All partners were thrilled to receive notice from Honorable Drysdale March 18, 2014 advising of the approval of the additional funding under the Water for Life Grant. This significant commitment of funding by the Government of Alberta has made this project possible.

The total construction, engineering, management and land costs for Phase One are \$13,148,743, with 92.86% paid by Provincial Funding in the amount of \$12,209,923 and the remainder of \$938,880 paid by

the municipal partners for this Phase, being the County of Wetaskiwin and Summer Villages of Poplar Bay, Norris Beach, Grandview, Ma-Me-O Beach and Crystal Springs.

On March 21, 2014 the municipal partners met and approved continuing with Phase One, Project 2A & B construction of the forcemain pipeline from the Mulhurst Lagoon to the Village at Pigeon Lake, located on the south east side of Pigeon Lake, along with two lift stations. They also accepted tenders for the two projects; the first from Westcan Tell Ltd. for the Forcemain transmission line in the amount of \$4,238,869, and the second from Alpha Construction Inc. for the two Lift Stations in the amount of \$3,712,761. Construction is anticipated to be complete by the fall of 2014, dependent on weather conditions.

2. Regional Collaboration Grant – Southside Wastewater Collaboration Plan

Council reviewed a letter indicating that \$248,000 has been received under the Regional Collaboration component of the 2013/14 Regional Collaboration Program for the southside wastewater collaboration plan as submitted by the Summer Village of Crystal Springs.

3. Regional Collaboration Grant – Shared Services Municipal Bylaws & Policies

Administration advised that \$100,000 has been received under the Regional Collaboration component of the 2013/14 Regional Collaboration Program, in support of the shared services: municipal bylaws and policies project.

4. Alberta Transportation TRAVIS M-J Permit Program

Council reviewed a letter and information document from Alberta Transportation related to the implementation of the TRAVIS Multi-Jurisdiction (TRAVIS -MJ) permitting system for oversize and overweight vehicles, and that the sharing of permit fees with municipalities will take place effective April 1, 2014.

**Res. #14-25**

**Moved by Councillor Langelle that the Summer Village of Ma-Me-O Beach enter into an agreement with Alberta Transportation for the TRAVIS Multi-jurisdictional permitting program, as presented.**

**CARRIED**

5. Alberta Recycling Letter – 2013 Municipal Demonstration Project Grant

Council reviewed a letter from Alberta Recycling Management Authority, congratulating the Summer Village of Ma-Me-O Beach for the completion of the 2013 municipal demonstration grant project, for which the Summer Village was awarded \$18,720 through the tire recycling program. The grant was used for pour-in-place surfacing for the Ma-Me-O Beach playground.

6. Leduc County - Watermere Resort Local Area Plan Update

The Watermere Resort application submitted by Dansol International in Leduc County received first reading on March 25, 2014. The current application is approximately 309.7 acres, and has 997 units (down from 1149 in their last application) and is slated to have an executive golf course, retail stores and a hotel. It appears that access to the lake is aimed towards Rundle Mission.

Councillor Langelle suggested to Mr. Wayne Buskas that the Pigeon Lake Watershed Association investigate the purchase of the Leduc land by the organization that purchases land for public reserve areas.

7. Association of Summer Villages of Alberta

a) Progress to Date

Council reviewed a letter from the ASVA providing an update on the work that they have been involved with on behalf of their Summer Village membership.

b) FRIAA – Forest Resource Improvement Association of Alberta Grant

A total of 25 Summer Villages, including Ma-Me-O Beach, were successful in receiving grant funding in the amount of \$375,000 for developing “fire protection plans which are consistent with the FireSmart Wildfire criteria/requirements.”

c) FRIAA – Second Round of FRIAA Funding

The ASVA has indicated that another round of funding from FRIAA has been announced, and Summer Villages not included in the first round of funding have until noon on April 23, 2014 to submit a letter of interest.

d) Executive Council Meeting Notes

The ASVA provided notes of their meeting with the Honorable Ken Hughes, Minister of Municipal Affairs, which took place on February 26, 2014. The meeting notes indicated that Minister Hughes recognized the significant value of Summer Villages as lake stewards and in providing services to residents that the neighboring Counties could not provide.

8. Association of Pigeon Lake Municipalities

A letter from the County of Wetaskiwin to the Association of Pigeon Lake Municipalities was received as information. The County of Wetaskiwin's letter indicated that they had withdrawn from the Association of Pigeon Lake Municipalities (APLM). This formed part of the discussion when an APLM delegation attended a County of Wetaskiwin Council Meeting on January 7, 2014. The County has deferred a decision to rejoin the APLM to a future meeting. The County has struck a committee to review the governance procedures for the APLM and the terms of reference for the in-lake technical subcommittee.

The committee is scheduled to meet on April 29, 2014.

9. County of Wetaskiwin – Pigeon Lake Watershed Area Concept Plan

Council reviewed a news release with respect to the County of Wetaskiwin's watershed area concept plan, which provides a more specific comprehensive planning framework for the Pigeon Lake watershed. The plan was created with feedback from a focus group comprised of Summer Village representatives, Leduc County, Pigeon Lake Watershed Association, residents involved in business and agriculture, and County of Wetaskiwin Council.

10. Weed Inspector Appointment

**Res. #14-26**

**Moved by Mayor Fleming that Don Davidson be appointed as the weed inspector for the Summer Village of Ma-Me-O Beach.**

**CARRIED**

11. MEC Water Source Well – Total Diversion

Councillor Langelle reported that the MEC water source well total diversion is much lower than the amount for which the MEC is allowed to use. In September to December 2013, no water was taken from the well.

12. Answer Asphalt – Beach Drive Overlay

Council reviewed an estimate from Answer Asphalt as part of the ongoing road upgrade program in Ma-Me-O Beach.

13. South Pigeon Lake Fire Department– Support for Water Rescue

Council reviewed a letter received on behalf of Chief Wayne Benson, Mulhurst Bay Fire Chief and Grant Churchill, Assistant Chief, South Pigeon Lake Fire Department. The letter requested that Summer Villages verify in writing if they would be willing to support, financially and in spirit, an application to the County of Wetaskiwin to allow these two fire departments to respond to ice and water rescue on Pigeon Lake and surrounding lakes (under the direction of the RCMP).

Council directed Administration to draft a response letter indicating that more information is required on how such a project would be managed. Council does support the project in spirit, and may consider financial support in 2015 as the 2014 budget is so close to final approval.

14. Enhanced Policing RCMP

a) Enhanced Policing RCMP Agreement

Administration presented an agreement for the RCMP to provide enhanced policing for Ma-Me-O Beach. The agreement is for 408 hours of policing services, to a maximum of \$33,500.

**Res. #14-27**

**Moved by Councillor Langelle that the Summer Village of Ma-Me-O Beach enter into an agreement with Her Majesty the Queen, as represented by the Minister of Justice and Solicitor General, to provide an enhanced level of provincial policing service.**

**CARRIED**

b) Memo: New RCMP Enhanced Policing Agreement

Administration advised that S/Sgt. Grant MacDonald is no longer the member to contact at the Wetaskiwin RCMP Detachment; new contact information was provided to Council.

15. Memo: AltaGas Line Replacement Program

The AltaGas gas line replacement program initiated by AltaGas scheduled for this year is proceeding as planned. The project has been sent out to tender and work is expected to begin in May 2014. The first phase of consist of the placing of new main lines using horizontal drilling; the second phase will consist of disconnecting services from the old line and connecting them to the new line. It is hoped that the second phase will take place in the fall of 2014.

There will be damage to the road surface as each property that is connected to the existing line will have a hole in the roadway approximately 2 feet square, where AltaGas will need to disconnect household service from the old line. The reconnection to the new line will generally be in a second hole in the ditch, where the gas main is slated to be installed. However, there may be instances where the gas line must run under the road due to the existence of Telus lines obstructing the ditch. AltaGas has assured Administration that it is their policy to repair damage to roadways to a similar or better condition than when the work was started. They also advise that the contractor will implement and communicate a traffic control plan when working within a public right-of-way.

A conference call will be set up with members of Council and Administration as well as AltaGas representatives to discuss the gas line replacement project.

16. Letter – Requesting Bulletin Board at Town Hall

Council reviewed a letter from Ma-Me-O Beach resident Bonny Mieske that requested the installation of a bulletin board at the Community Hall, not far from the mail boxes. Council has agreed that this is a good idea and this will be budgeted for 2014.

Recess: 12:21 pm

Reconvene: 12:46 pm

17. Communique to Residents Re: Strategic Planning Priorities for 2014

The communique is to be reviewed and completed before the tax notice mailout.

18. 2014 Pigeon Lake Protective Services Rates and Charges

**Res. # 14-28**

**Moved by Councillor Langelle to go In Camera at 12:49 pm.**

**CARRIED**

**Res. # 14-29**

**Moved by Councillor Langelle to come out of In Camera at 1:03 pm.**

**CARRIED**

Silver Beach Administration has advised that in order to fully fund operating expenses, the service contract rate for 2014 needs to be raised to \$70/hour. As the 1st quarter is almost finished, they will keep the rate at \$60/hour from January to June and raise it to \$80/hour from July to December 31. This allows

Silver Beach to give the Summer Villages a 3-month notice as to the rate increase so they may incorporate this increase in 2014 operating budgets. A resolution is required as per the agreement with Silver Beach.

**Res. # 14-30**

**Moved by Councillor Langelle that the Summer Village of Ma-Me-O Beach ratify the Pigeon Lake Protective Services contract rate of \$80/hour from July 2014 to December 31, 2014.**

**CARRIED**

Recess: 1:04 pm

Reconvene: 1:22 pm

19. Alberta Municipal Affairs – Minister’s Award for Municipal Excellence

Administration advised that a letter has recently been received by Alberta Municipal Affairs requesting submissions for the Minister’s Award for Municipal Excellence for a variety of categories.

**Res. #14-31**

**Moved by Councillor Langelle that Administration apply for the Alberta Municipal Affairs Minister’s Award for Municipal Excellence for the regional emergency management project.**

**CARRIED**

20. Grass Maintenance

**Res. # 14-32**

**Moved by Councillor Langelle to go In Camera at 1:52 pm.**

**CARRIED**

**Res. # 14-33**

**Moved by Councillor Langelle to come out of In Camera at 2:01 pm.**

**CARRIED**

**G. APPROVAL OF FINANCIAL REPORTS**

1. Cheque Listing

**Res. #14-34**

**Moved by Deputy Mayor Slater to approve the cheque listing as information.**

**CARRIED**

2. Financial Audit

**Res. #14-35**

**Moved by Mayor Fleming to approve the Summer Village of Ma-Me-O Beach 2013 financial statements as presented.**

**CARRIED**

3. Transfer to Reserve

**Res. #14-36**

**Moved by Councillor Langelle to transfer \$40,000 of the 2013 surplus to the wastewater reserve.**

**CARRIED**

4. 2014 Budget

**Res. #14-37**

**Moved by Mayor Fleming to approve the 2014 Ma-Me-O Beach budget as amended.**

**CARRIED**

**H. INFORMATION ITEMS**

1. PLPS Monthly Service Report – December, 2013, January and February, 2014
2. Alberta Municipal Affairs – Municipal Government Act (MGA) Review
3. Brownlee LLP Emerging Trends 2014:
  - a) Leading Through The Crisis: Emergency Management During a State of Local Emergency
  - b) Council Governance 2.0: Beyond The Orientation Basics
4. Alberta Human Services – Building Families & Communities Act
5. Letter – Municipal Affairs Opposition Critic
6. City of Edmonton – Zero 2014
7. Legislative Assembly Alberta – Wildrose 10/10 Community Infrastructure Plan
8. Alberta Transportation – 2014 Projects

**Res. #14-38**

**Moved by Councillor Langelle to accept the above nine items as information.**

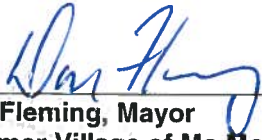
**CARRIED**

**I. ADJOURNMENT**

**Res. #14-39**

**Moved by to adjourn the meeting at 3:30 pm.**

**CARRIED**



**Don Fleming, Mayor**  
**Summer Village of Ma-Me-O Beach**



**Sylvia Roy, CAO**  
**Summer Village of Ma-Me-O Beach**