



Summer Village of Ma-Me-O Beach  
SPECIAL COUNCIL MEETING  
FRIDAY, OCTOBER 8, 2021 at 1:30 p.m.  
Summer Villages Office Boardroom  
605-2<sup>nd</sup> Avenue, Ma-Me-O Beach, AB

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**MINUTES**

Present:

Christine Holmes, Mayor  
Alan Hilgartner, Deputy Mayor  
Timothy Mahoney, Councillor

Sylvia Roy, CAO  
Gail Coleman, Assistant CAO  
Jeff Riege, CFO

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*Council Members may participate in this meeting via electronic communications as per Municipal Government Act S. 199.*

Mayor Holmes called the Meeting to Order 1:30 p.m.

**A. ADOPT/ AMEND AGENDA**

**Res. #2021-281**

Moved by Deputy Mayor Hilgartner to adopt the agenda as presented.

**CARRIED**

**B. ADOPTION OF MINUTES**

1. Regular Council Minutes of August 26, 2021

**Res. #2021-282**

Moved by Deputy Mayor Hilgartner to approve the Ma-Me-O Beach Regular Council Meeting Minutes of August 26, 2021 as presented.

**CARRIED**

2. Organizational Council Minutes of September 10, 2021

**Res. #2021-283**

Moved by Deputy Mayor Hilgartner to approve the Ma-Me-O Beach Organizational Meeting Minutes of September 10, 2021 as presented.

**CARRIED**

3. Special Council Minutes of September 24, 2021

**Res. #2021-284**

Moved by Deputy Mayor Hilgartner to approve the Ma-Me-O Beach Special Council Meeting Minutes of September 24, 2021 as presented.

**CARRIED**

**C. DELEGATES**

1. None

**D. BYLAWS & POLICIES**

1. None

**E. COUNCIL & CAO REPORTS**

1. Follow Up Sheet

**Res. #2021-285**

Moved by Deputy Mayor Hilgartner to accept the follow up sheet as information.

**CARRIED**

2. Development Permit List

**Res. #2021-286**

Moved by Deputy Mayor Hilgartner to accept the development permit list as information.

**CARRIED**

**F. BUSINESS**

1. Newsletter

Council discussed the implementation of a quarterly newsletter. Residents will be reminded to subscribe to the website to receive a notification of when a newsletter is posted. Council was asked to think of items to add to the newsletter.

**Res. #2021-287**

**Moved by Councillor Mahoney to accept the Newsletter update as information.**

**CARRIED**

2. Communications Plan

Plexiglass is to be added to the bulletin board by the hall, so information items for residents can be posted. Business cards will be ordered for Council members.

**Res. #2021-288**

**Moved by Mayor Holmes to accept the Communications Plan update as information.**

**CARRIED**

3. Formation of Committees

Council discussed the formation of Council Committees, such as a Ma-Me-O Beach Beautification Committee, which would be comprised of one member of Council and three members of the public. A Safety & Wellness committee was also contemplated as was sub-committees for the Recreation Board.

**Res. #2021-289**

**Moved by Deputy Mayor Hilgartner that Administration contact the Town of Millet and City of Leduc for information on their Council Committees.**

**CARRIED**

4. Association of Summer Villages of Alberta 2021 AGM & Conference

**Res. #2021-290**

**Moved by Deputy Mayor Hilgartner that the Association of Summer Villages of Alberta 2021 AGM & Conference be accepted as information.**

**CARRIED**

5. FortisAlberta Franchise Fee for 2022

**Res. #2021-291**

**Moved by Councillor Mahoney that the Summer Village of Ma-Me-O Beach maintain the FortisAlberta Franchise Fee at 0% for 2022.**

**CARRIED**

6. Alberta Referendum/ Senate Election Update

**Res. #2021-292**

**Moved by Mayor Holmes to accept the Alberta Referendum/ Senate Election Update as information.**

**CARRIED**

7. Local Wastewater Collection Project Update

Council requested that they be apprised of THS newsletters prior to their release to the residents.

**Res. #2021-293**

**Moved by Mayor Holmes to accept the Local Wastewater Collection Project Update as information.**

**CARRIED**

**G. CLOSED SESSION**

1. Local Wastewater Collection Project (FOIP S. 16(1); 24(1); 25(1); 27(1)(a))

Individuals participating in the Closed Session were Mayor Holmes; Deputy Mayor Hilgartner; Councillor Mahoney; Gail Coleman, Assistant Chief Administrative Officer; Sylvia Roy, Chief Administrative Officer.

**Res. #2021-294**

Moved by Deputy Mayor Hilgartner to go into Closed Session at 2:47 pm pursuant to FOIP S. 16(1); 24(1); 25(1); 27(1)(a)).

**CARRIED**

**Res. #2021-295**

Moved by Mayor Holmes to come out of Closed Session at 3:06 pm.

**CARRIED**

**Res. #2021-296**

Moved by Mayor Holmes to accept the Local Wastewater Collection Project update as information.

**CARRIED**

**H. FINANCIAL**

1. Cheque Listing

**Res. #2021-297**

Moved by Mayor Holmes to accept the Cheque listing as information.

**CARRIED**

2. Financial Report

**Res. #2021-298**

Moved by Deputy Mayor Hilgartner to accept the financial report as presented.

**CARRIED**

**I. CORRESPONDENCE**

1. None

**I. ADJOURNMENT**

**Res. #2021-299**

Moved by Councillor Mahoney that the meeting be adjourned at 5:03 pm.

**CARRIED**



Christine Holmes, Mayor  
Summer Village of Ma-Me-O Beach



Sylvia Roy, Chief Administrative Officer  
Summer Village of Ma-Me-O Beach