



Summer Village of Ma-Me-O Beach
ORGANIZATIONAL COUNCIL MEETING
Friday, September 10, 2021 at 1:30 pm
Summer Villages Office Boardroom
605-2nd Avenue, Ma-Me-O Beach, Alberta

MINUTES

Present:

Councillors Christine Holmes, Al Hilgartner and Timothy Mahoney
Chief Administrative Officer Sylvia Roy

Council Members may participate in this meeting via electronic communications as per Municipal Government Act S. 199.

A. CALL TO ORDER

Chief Administrative Officer Sylvia Roy called the meeting to order at 1:31 p.m.

B. OATH OF OFFICE

All Councillors signed the Oath of Office.

C. APPOINTMENT OF MAYOR AND DEPUTY MAYOR

Res. #2021-244

Moved by Councillor Hilgartner that Councillor Holmes be appointed as Mayor.

CARRIED

Res. #2021-245

Moved by Councillor Mahoney that Councillor Hilgartner be appointed as Deputy Mayor.

CARRIED

At Mayor Holmes' request, Deputy Mayor Hilgartner assumed the Chair at 1:34 p.m.

D. APPOINTMENTS

1. Capital Region Assessment Services Commission

Res. #2021-246

Moved by Councillor Mahoney that Deputy Mayor Hilgartner be appointed as representative to the Capital Region Assessment Services Commission.

CARRIED

2. Assessor

Res. #2021-247

Moved by Deputy Mayor Hilgartner that Grant Clark, contracted through CRASC, be appointed as Assessor for the Summer Village of Ma-Me-O Beach.

CARRIED

3. Auditor

Res. #2021-248

Moved by Deputy Mayor Hilgartner that Seniuk and Company of Edmonton be appointed as Auditor for the Summer Village of Ma-Me-O Beach.

CARRIED

4. Alliance of Pigeon Lake Municipalities

Res. #2021-249

Moved by Deputy Mayor Hilgartner that Councillor Mahoney represent the Summer Village of Ma-Me-O Beach on the Alliance of Pigeon Lake Municipalities.

CARRIED

5. Pigeon Lake Summer Villages Strategic Alliance

Res. #2021-250

Moved by Deputy Mayor Hilgartner that Mayor Holmes be appointed as representative of the Pigeon Lake Summer Village Strategic Alliance for the Summer Village of Ma-Me-O Beach.

CARRIED

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6. Joint Services Committee
Res. #2021-251
Moved by Deputy Mayor Hilgartner that Mayor Holmes represent the Summer Village of Ma-Me-O Beach on the Joint Services Committee. **CARRIED**
7. Policing/ Regional Emergency Management Agency
Res. #2021-252
Moved by Councillor Mahoney that Deputy Mayor Hilgartner represent the Summer Village of Ma-Me-O Beach on the Policing/ Regional Emergency Management Agency. **CARRIED**
8. First Nations Representative
Res. #2021-253
Moved by Deputy Mayor Hilgartner that Mayor Holmes be appointed as First Nations Representative for the Summer Village of Ma-Me-O Beach. **CARRIED**
9. Public Works
Res. #2021-254
Moved by Deputy Mayor Hilgartner that Councillor Mahoney be appointed to the Public Works Committee. **CARRIED**
10. Southside Wastewater Committee
Res. #2021-255
Moved by Deputy Mayor Hilgartner that Councillor Mahoney be appointed as representative for the Summer Village of Ma-Me-O Beach on the Pigeon Lake Southside Wastewater Committee. **CARRIED**
11. South Pigeon Lake Regional Wastewater Commission
Res. #2021-256
Moved by Deputy Mayor Hilgartner that Councillor Mahoney be appointed as representative for the Summer Village of Ma-Me-O Beach on the South Pigeon Lake Regional Wastewater Commission. **CARRIED**
12. Recreation Board
Res. #2021-257
Moved by Councillor Mahoney that Mayor Holmes be appointed as Representative to the Ma-Me-O Beach Recreation Board. **CARRIED**
13. Yellowhead Regional Library
Res. #2021-258
Moved by Deputy Mayor Hilgartner that Mayor Holmes be appointed as representative for the Summer Village of Ma-Me-O Beach for the Yellowhead Regional Library. **CARRIED**
14. Environment Chairman
Res. #2021-259
Moved by Deputy Mayor Hilgartner to abolish the Environment Chairman appointment as it is addressed with the Policing/ Emergency Management appointment. **CARRIED**
15. Development Officer
Res. #2021-260
Moved by Councillor Mahoney that Judy McCardia be appointed as Development Officer for the Summer Village of Ma-Me-O Beach. **CARRIED**
16. Subdivision & Development Appeal Board
Res. #2021-261
Moved by Councillor Mahoney that Deputy Mayor Hilgartner sit as the member of Council for the Subdivision & Development Appeal Board and that Mayor Holmes act as the Alternate member. **CARRIED**

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Res. #2021-262

Moved by Deputy Mayor Hilgartner that the public members of the Subdivision & Development Appeal Board come from a roster consisting of Arnold Moerth, David Edgar, Brian Keeler, Al Greenslade and Bob Mieske.

CARRIED

Res. #2021-263

Moved by Deputy Mayor Hilgartner that Sylvia Roy be appointed as the Clerk to the Subdivision & Development Appeal Board.

CARRIED

Res. #2021-264

Moved by Councillor Mahoney that remuneration for Subdivision & Development Appeal Board Members be \$125 per hearing.

CARRIED

17. Subdivision Authority

Res. #2021-265

Moved by Deputy Mayor Hilgartner that Municipal Planning Services of Edmonton, AB be appointed as the subdivision authority for the Summer Village of Ma-Me-O Beach.

CARRIED

E. SIGNING AUTHORITY

Res. #2021-266

Moved by Deputy Mayor Hilgartner to approve the signing authority for Sylvia Roy, Chief Administrative Officer; Gail Coleman, Assistant Chief Administrative Officer; Jeff Riege, Chief Financial Officer and Ma-Me-O Beach Council Members Christine Holmes, Al Hilgartner and Timothy Mahoney.

CARRIED

F. AUTHORIZED CONTACTS

Res. #2021-267

Moved by Deputy Mayor Hilgartner that authorized contacts for the Alberta Treasury Branch bank accounts are Sylvia Roy, Chief Administrative Officer; Gail Coleman, Assistant Chief Financial Officer; Jeff Riege, Chief Financial Officer and Rose Mary Peel, Accounting Clerk.

CARRIED

G. COUNCIL MEETING DETAILS

Res. #2021-268

Moved by Councillor Mahoney that Ma-Me-O Beach Regular Council Meetings be scheduled for the second Friday of every month at 1:30 p.m at the Summer Villages Office.

CARRIED

Res. #2021-269

Moved by Deputy Mayor Hilgartner that a Ma-Me-O Beach Special Council Meeting be held on Friday, September 24, 2021 at 9:00 am to discuss wastewater in a Closed Session.

CARRIED

Res. #2021-270

Moved by Deputy Mayor Hilgartner that the Ma-Me-O Beach strategic planning session be held on January 14 & 15, 2022 with a Regular Council Meeting on January 16, 2022.

CARRIED

H. BYLAW #359, CODE OF CONDUCT FOR COUNCIL MEMBERS

All Council Members reviewed Bylaw #152, Code of Conduct for Council Members, and signed the Code of Conduct pledge.

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I. COUNCIL ORIENTATION

Res. #2021-271

Moved by Deputy Mayor Hilgartner that Mayor Holmes and Councillor Mahoney be registered for the Elected Officials Education Program Muni 101 Sessions.

CARRIED

J. ALBERTA URBAN MUNICIPALITIES ASSOCIATION (AUMA) CONFERENCE 2021

Res. #2021-272

Moved by Mayor Holmes that Mayor Holmes, Deputy Mayor Hilgartner and Councillor Mahoney attend the AUMA Conference in Edmonton on November 17-19, 2021.

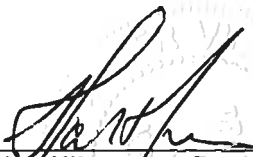
CARRIED

K. ADJOURNMENT

Res. #2021-273

Moved by Deputy Mayor Hilgartner to adjourn the meeting at 2:37 p.m.

CARRIED



**Alan Hilgartner, Deputy Mayor
Summer Village of Ma-Me-O Beach**



**Sylvia Roy, Chief Administrative Officer
Summer Village of Ma-Me-O Beach**